

## **Memo**

2 Dec '96

### **RESPONSE ON PROCEDURAL MATTERS**

1. Each participant has an unfettered right to table motions.
2. All participants have the right to have their motions debated and voted on provided their motion relates to the current agenda item.
3. The timing and sequence for taking motions should be set by the Business Committee.
4. The Business Committee may impose a limitation on the time for debate.
5. Any limitation on debate will be dependent on (1) the number of motions to be determined, (2) the overall programme of business and (3) the nature of the motion.
6. If a motion is not relevant to the matter then pending, the Business Committee must provide an indicative time frame within which the motion will be taken. [Such a time frame will be influenced by the substance of the motion.]
7. Each participant has an unfettered right to table amendments.
8. The first amendment tabled should be taken first.