

*To all Party Delegations.*

## **TALKS: ADMINISTRATIVE ARRANGEMENTS FOR PERIOD TO SEPTEMBER 1997**

The following arrangements have been made for the summer.

2. On weekdays (excluding bank holidays) in the weeks commencing:

4 August  
11 August  
18 August

25 August  
1 September

Block B Castle Buildings will be available between 9.00 am and 5.00 pm for use by the parties for work connected with the negotiations. Staffing will however be restricted and some facilities - eg catering - may be available only on a limited basis. Full facilities will resume on 8 September.

3. Talks allowances will be payable on the usual basis in the weeks beginning 28 July and 1 September to enable parties to undertake bilateral exchanges and other preparatory work.

4. Allowances (similar to those offered last August) will also be available to permit bilaterals and preparatory work in the weeks beginning 4, 11, 18 and 25 August. In respect of attendance at Castle Buildings on Monday and Tuesday of each week (Tuesday and Wednesday in the week beginning 25 August) funding will be as follows:

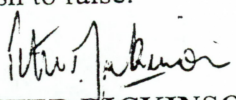
For each participating party, 6 half day delegates' loss of earnings allowances of £50 will be available for each of the weeks (ie a maximum of £300 loss of earnings allowance may be claimed per party per week).

Parties will also be entitled to a party support allowance of £100 for each week in which they engage in such informal consultations.

A maximum of six delegates per week and up to a maximum of 3 support staff per day attending Castle Buildings on Monday and Tuesdays under the above arrangements during each of the weeks indicated will be entitled to claim travel and subsistence.

During August, delegation suites etc will also be available for use by parties from Wednesdays to Fridays for use for work connected with the negotiations but no allowances or expenses will be payable in respect of attendance at Castle Buildings on those days.

5. Representatives of the Governments will be contactable on Mondays and Tuesdays until plenaries resume for the purpose of exchanging information and clarifying issues which parties may wish to raise.

  
**PETER DICKINSON**  
Talks Administrator  
28 July 1997