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Proposals Regarding Agenda

British and Irish Governments	Ulster Democratic Party (UDP)	Democratic Unionist Party (DUP)	Ulster Unionist Party (UUP)
Formal opening by two Governments and hand-over to Independent Chairman.			
Introductory remarks by Chairman.			
Participants to make formal declaration making clear their total and absolute commitment to International Body's principles of democracy and non-violence.			
Public statement on behalf of all participants recording total and absolute commitment to principles.		<i>query relationship to these rules</i>	<i>Ground rules</i>
Appointment of Business Committee.		Adoption of rules of procedure.	Confidence Building Measures. Discussion of: a) International Body's proposals on decommissioning; b) practical steps for implementation of decommissioning; c) special provisions to relate to parties joining negotiations at a later date; d) methods of gauging acceptability of proposals from discussions to the people of NI; e) acceptance by all participants of the principle of the consent of the people of NI to any outcome of the present discussion.
Opening statements by the participants.		Approval and endorsement of independent chairmen under the rules of procedure.	Decisions on mechanisms to implement commitments on decommissioning.
Discussion of comprehensive agenda for negotiations.	Opening statements by the participants	Acceptance by independent chairman of the rules of procedure.	Establishment of Verification Commission.
Discussion of International Body's proposals on decommissioning.	Establishment of a sub-committee on the release and reintegration into society of politically motivated prisoners	a) Discussion of decommissioning Proposals, and determination of time of commencement, duration and completion of its implementation.	Appointment of Business Committee

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Adoption of comprehensive agenda for negotiations and procedural rules.	Establishment of a sub-committee on social and economic deprivation and economic regeneration	Discussion of the circumstance in which a Party not eligible to participate in the negotiations <i>ab initio</i> subsequently claims to have qualified for participation.	Opening statements by the leaders of participating negotiations
Report of the Chairman for the purpose set out in paragraph 12 of "Scenario for the Opening Plenary Session"; Governments' proposal to establish a sub-committee on decommissioning.	Discussion of International Body's proposals on decommissioning	Appointment of Business Committee.	Discussion of agenda for negotiations and other procedural matters
Concluding statement by Independent Chairman.	Appointment of Business Committee	Opening statements by the leaders of participatory delegations.	Adoption of Agenda and Procedures
	Adoption of comprehensive agenda for negotiations and procedural rules	End of Opening Plenary.	Concluding remarks by the Chairman and hand over to Secretary of State for commencement of Strand One.
	Concluding statement by the Independent Chairman		

Proposals Regarding Procedural Guidelines

D. Trimble

Procedural Guidelines for the Conduct of Substantive All-Party Negotiations (6 June 1996) <i>Full Text</i>	Democratic Unionist Party (DUP) <i>N.B. Many DUP proposals relate to the Ground Rules paper and the 1991 Procedures. For these proposals please refer to the DUP submission.</i>	Ulster Democratic Party (UDP)	Ulster Unionist Party (UUP)	Alliance Party, Labour Party, Northern Ireland Women's Coalition, Progressive Unionist Party, Social Democratic and Labour Party <i>N.B. No submission was received from the U.K. Unionist Party.</i>
				<p>Alliance:</p> <p>We do not propose to submit a detailed set of standing orders. Indeed we doubt that any overly complex procedural rules are necessary. The purpose of any guidelines must be to minimise delay and avoid unnecessary argument on subsidiary issues, rather than to provide a pretext for time wasting and legalistic wrangling. We find it more helpful at this stage to concentrate on the essential requirements and principles which in our view must form the basis for our work and for any procedural guidelines. They are as follows: 1. All delegations must have a fair opportunity to express their views and to be heard by others. (See below, principles 2-4),</p>
<p><u>Format</u></p> <p>1. According to the Ground Rules, negotiations will be organised so that issues are discussed in the following formats: Plenary, Strand One, Strand Two, Strand Three, the Business Committee.</p>	<p>Format</p> <p>10. Negotiations will be organised in the following formats, with appropriate distinctions as to participation and procedural arrangements: Opening Plenary, Strand one, Strand two, Strand three, The Business Committee.</p>		<p><u>Order of Proceedings and Designated Chairmen</u></p> <p>2. The business of the negotiations will be conducted in the following order a) Opening Plenary b) Strand One c) Strand Two d) Strand Three e) Closing Plenary.</p>	<p><i>formats</i></p>

The Governments published proposed procedural guidelines on June 6. They are set forth in a separate column. Note: Three parties (DUP, UDP, UUP) submitted detailed proposals. They are each set forth in a separate column. The other parties' comments, being shorter in length, are set forth in a separate column.

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			<p>3. There will also be a Business Committee whose role is defined in these procedures. There may also be from time to time further Plenary meetings, convened according to these procedures.</p> <p>The Participants may also, with agreement establish committees or sub-committees at any stage.</p>	<p>refer business letter to para 14</p>
<p><u>Chairing the Negotiations</u> (2. Paragraph 4 of the "Scenario..." sets out the arrangements for independent chairmanships.)</p>	<p>18. Chairpersons will be responsible for the orderly conduct of business. Each will conduct the relevant proceedings which fall within the scope of his/her responsibility so as to allow an opportunity for full discussion of the issues, and will be guided by the objective that the outcome should be agreed by all participating delegations. To this end, but only by the agreement of the participating Delegations to establish that it would be regarded as helpful, Chairpersons may bring forward specific suggestions. (Also relates to 1991.2).</p>		<p>4. The Chairman for each part of the discussion shall be as follows: Sen. Mitchell (Plenary) British Government (Strand One) Gen de Chastelain (Strand Two and the Business Committee) British and Irish Governments (Stand Three) PM Holkeri (Alternate Chairman for Plenary, Business Committee, and Strand Two)</p>	<p>Labour: Welcome Sen. Mitchell as chair.</p> <p>NIWC: Concur with paras. 4, 12 of the Scenario.</p>
<p><u>Committees and Sub-Committees</u> 3. Where appropriate, other committees and sub-committees of the negotiations may be established by agreement among the participants in the format to which the sub-group relates. Committees and sub-committees shall be chaired by the relevant chairman or, by agreement among the participants in that format, by a person nominated by the chairman.</p>	<p>27. In addition to the regular plenary meetings the Chairperson may, with the agreement of the participating Delegations, propose setting up committee or subcommittee meetings at which Delegations would be represented. He/she may also at any time ask some or appropriate of the participating delegations to meet with him/her; and he/she will accede to any reasonable request for a meeting with</p>			

O'Higgins says:
consultation rather
than agreement

Ancrum says as chair of
Strand 1 he would be happy with this

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	him/her from any participating Delegation.			
<p><u>Conduct of the Proceedings</u></p> <p>4. The relevant Chairman will have responsibility for convening, re-scheduling and adjourning meetings, in consultation, as he considers appropriate, with the relevant participating negotiating teams. However, any negotiating team may request an adjournment of up to 10 minutes at a time and the Chairman shall refuse such requests only if they are made with unreasonable frequency.</p>	<p>24. The Chairman will have responsibility for the convening, postponement and adjourning meetings on the basis of proposals from the Business Committee or by the agreement of participating Delegations. It is understood, however, that any Delegation may request an adjournment of up to 10 minutes at a time and the Chairman shall only refuse such requests if they are made with unreasonable frequency.</p>	<p>2. The Chairman will have responsibility for convening, re-scheduling and adjourning meetings, in consultation, as he considers appropriate, with the participants. However, any participant may request an adjournment of up to 20 minutes at a time and the Chairman shall refuse such requests only if they are made with unreasonable frequency.</p>	<p>12. The Chairman shall convene, postpone, or adjourn meetings on the basis of proposals from the Business Committee.</p> <p><i>1 conflict with our para 2?</i></p>	<p>Labour:</p> <p>10. While Labour is generally content with the proposed role, duties and powers of the independent chairmen consideration should be given to toning down the seemingly authoritarian language in which their duties have been presented. For example...arrangements for meetings consultations with members of negotiating teams is entirely at the discretion of the chairman. Labour takes the view that consultations with members of the negotiating teams on this or any other subject should be a matter of course especially given the involvement of the smaller parties and the fact that most members of all negotiating teams are likely to have wide ranging commitments outside the talks process.</p>
<p>5. Where any negotiating team does not attend at a previously agreed time and fails to provide notice of their inability to attend, the Chairman of that meeting may proceed to conduct the meeting in their absence. If a delegation should withdraw temporarily or permanently from any aspect of the negotiations, the Chairman will be free to proceed with business with the remaining participants, notwithstanding such withdrawal.</p>	<p>32. Where any negotiating team does not attend at a previously agreed time and fails to provide notice of their inability to attend, the meeting only after agreement may proceed to conduct its business in their absence. If a delegation should withdraw temporarily or permanently from any aspect of the negotiations, the meeting, by agreement, may proceed with its business with the remaining participants, notwithstanding such withdrawal.</p>	<p>3. Where any participant does not attend at a previously agreed time and fails to provide notice of their inability to attend, the Chairman of that meeting may proceed to conduct the meeting in their absence. If a delegation should withdraw temporarily or permanently from any aspect of the negotiations, the Chairman will be free to proceed with business with the remaining participants, notwithstanding such withdrawal.</p>		

<p>6. The Chairman of each meeting will be responsible for the orderly conduct of business and will conduct the proceedings so as to allow an opportunity for a fair hearing of all the issues.</p>	<p>4. The Chairman of each meeting will be responsible for the orderly conduct of business and will conduct the proceedings so as to allow an opportunity for a full and fair hearing of all the issues.</p>	<p>5. The designated Chairman shall preside over all the business of the negotiations and will exercise their functions impartially at all times.</p> <p>6. The Chairman will moderate in all meetings to allow an opportunity for full discussion of issues on the agenda, guided by the aim of securing agreement of as broad a spectrum of participants as is possible.</p> <p>7. All Chairmen will agree to operate within these procedural guidelines and will consult with the Business Committee on the arrangement of business and exercise of their functions.</p> <p>8. Chairmen will confine consultations to Delegations participating in the relevant Strand or Committee.</p> <p>9. Chairmen will make no public comment, on the talks, without first having obtained the approval of participating delegation leaders. (Relates to 1991.6).</p>	<p><u>Role and Responsibility of the Chairmen</u></p>	<p>Alliance:</p> <p>2. The chairman must have sufficient powers to maintain order and to ensure the efficient use of time.</p> <p>3. The chairman must be able to play a positive role and must have the capacity to initiate proposals or contacts within the negotiations at his discretion..</p> <p>NIWC:</p> <p>9. The Women's Coalition sees the role of the chairperson as operating at two levels: mediation on issues of content and substance, and arbitration on issues of procedure. The Women's Coalition believes that the combination of the role of chair outlined in the Scenario and the rules of operation of the chair outlined in the Procedural Guidelines allows for this.</p>
<p>7. All remarks shall be addressed through the Chairman. Time limits on interventions may be imposed at the Chairman's discretion.</p>	<p>5. All remarks shall be addressed through the Chairman. Time limits on interventions may be imposed at the Chairman's discretion.</p>	<p>14. Any remarks shall be addressed through the Chairman who may limit interventions at his discretion. The Chairman's ruling on individual questions of procedure shall be binding. In arriving at such rulings, the</p>		<p>✓</p>

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			Chairman will apply the rules for determining sufficient consensus as set out in paragraphs 27 and 28.	
8. The Chairman's ruling on questions of procedure and order shall be final. In arriving at such rulings the Chairman <u>may apply</u> the rules for determining sufficient consensus set out in paragraphs 20 and 21.		6. The Chairman's ruling on all individual questions of procedure and order shall be final. In arriving at such rulings the Chairman <u>may apply</u> the rules for determining sufficient consensus.	2 sent above	
9. The Chairman may at any time ask one or more of the participating negotiating teams to meet him; and will accede to any reasonable request for a meeting from any negotiating team(s).	20. At all times, Chairpersons will confine their consultations in relation to this process to the negotiators of those groups participating. Any written submissions which may be received from other groups or individuals will have no status. (Also relates to 1991.5).	7. The Chairman may at any time ask one or more of the participating negotiating teams to meet him; and will accede to any reasonable request for a meeting from any negotiating team(s).	10. The Chairman may at any time seek a meeting or accede to a request for a meeting with any participating Delegation.	
			<u>Conduct of Proceedings</u> 11. Proceedings will be private and confidential between the participants. (Relates to 1991.7).	
<u>Opening of the Negotiations</u> 10. Paragraph 12 of the Ground Rules specified that negotiations will begin on Monday 10 June with an opening Plenary session. Arrangements for the opening Plenary are set out in the "Scenario for the Opening Plenary Session".				
11. Following the conclusion of the opening Plenary, the appropriate Chairmen will convene meetings of the negotiations within the three strands and in the Sub-Committee of the Plenary established to carry		8. Following the conclusion of the opening Plenary, the appropriate Chairmen will convene meetings of the negotiations within the three strands and any sub-committees established within the plenary.		

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forward work on decommissioning.				
12. The Independent Chairman of the Plenary may convene further meetings of the Plenary as he considers necessary, in the light of developments across the negotiations as a whole.		9. The Independent Chairman of the Plenary may convene further meetings of the Plenary as he considers necessary, or on the request of the parties, in the light of developments across the negotiations as a whole.	15. The Plenary Chairman shall convene further plenary meetings at the request of the Business Committee and may do so if he considers such meetings to be necessary in the light of developments in the discussions.	
		10. Changes and additions to these rules of procedure shall be made only with the agreement of all participants (1991.15).		
<u>Agenda</u> 13. Participants will negotiate in the various formats, committees and sub-committees, on the basis of the comprehensive agenda for the negotiations as a whole, adopted in the opening session of the Plenary, as it relates to their area of competence. They may, by agreement, develop or refine it.			<u>The Agenda</u> 20. Delegations will adopt an agenda in the Opening Plenary Session, which they may only amend by unanimous agreement of the participants.	✓
14. The Business Committee shall establish and maintain an indicative calendar for the negotiations as a whole and within the various formats. The timing and duration of meetings in the various formats shall be determined by the relevant Chairman in consultation with the participants in accordance with this indicative calendar.	means up dating says Leach & O'Higgins	<u>Agenda</u> 11. The Business Committee shall establish and maintain an indicative calendar for the negotiations as a whole and within the various formats. The timing and duration of meetings in the various formats shall be determined by the relevant Chairman in consultation with the participants in accordance with this calendar.	<u>Business Committee</u> 16. A Business Committee will be formed comprised of one member from each participating delegation, and a Chairman as outlined in para. 4. 17. The Business Committee will advise the Chairman on the exercise of his functions and will facilitate communication between participating Delegations and the Chairman. 18. The Business Committee will normally meet on the same day as	para 4 of 1991 paper.

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			talks take place.	
15. The agenda for each meeting of the negotiations shall be settled on the basis of proposals put forward by the Chairman in accordance with the overall agenda for the relevant format, and taking into account the indicative calendar and the views of the Business Committee.	para 25	12. The agenda for each meeting of the negotiations shall be settled by the participants on the basis of proposals put forward by the Chairman in accordance with the overall agenda for the relevant format, and taking into account the indicative calendar and the advice of the Business Committee.	19. The Business Committee shall determine the venues for meetings. 13. The Chairman shall prepare the daily business agenda in consultation with the Business Committee. 21. The agenda for each meeting shall be drawn up by the Business Committee, but this agenda must comply with the overall agenda agreed at the Opening Plenary Session.	
<u>Decision-Taking</u> 16. The negotiations will operate on the basis of consensus. However, if, in relation to issues whose determination falls outside the discretion available to the Chairman under the Ground Rules or the Procedural Guidelines, it appears to the Chairman, after a reasonable period of discussion, that there is no unanimity, he may follow one or more of the courses of action set out below: a) the Chairman may consult with the participants, with a view to putting forward a solution that he believes will secure agreement; and/or b) the Chairman may invite the participants to set up a small but broadly representative working group (the composition to be determined by the Chairman after consultation with the participants, but which must,	35. The negotiations will operate on the basis of consensus. However, if in relation to any issue it appears that there is no unanimity the issue may be resolved on the basis of sufficient consensus. 38. Before operating on the basis of sufficient consensus the chairman may, with the agreement of participating delegations, a) consult with the participants with a view to putting forward a proposal which he believes may secure agreement; and/or, b) Invite the participants to set up a small but broadly representative working group to consider the specific issues in dispute; and/or, c) seek the agreement of all the participants to refer the matter to a group of agreed experts for advice requesting a report within	<u>Decision-Taking</u> 13. If it appears to the Chairman, after a reasonable period of discussion, that there is no unanimity, he may follow one or more of the courses of action set out below: a) the Chairman may consult with the participants, with a view to putting forward a solution that he believes will secure agreement; and/or b) the Chairman may invite the participants to set up a working group representative of the participants. c) the Chairman may seek the agreement of all the participants to refer the matter to a group of experts for advice, requesting a report within an agreed specified period.	<u>Definition and Method of Reaching Agreement</u> 22. Negotiations will operate on the basis of the principle of consensus. Consensus should be on the basis of unanimity. The Chairman shall seek unanimity for all decisions. 23. In the event of absence of agreement, the participants may a) invite the Chairman to put forward ideas of b) refer the matter to a panel of experts or the Forum or c) request the Business Committee to establish a working group. 24. Any proposal emerging from any of the three processes outlined in para. 23, must be agreed by the participating Delegations to become a valid decision.	

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other than in relation to Strand One issues, include nominees of each of the two Governments) to consider the specific issues in dispute within an agreed time scale and, at the discretion of the Chairman, to recommend possible ways forward; and/or c) the Chairman may seek the agreement of all the participants to refer the matter to a group of experts for advice, requesting a report within an agreed specified period.	a specified period; and/or refer the matter to the Forum for consideration requesting a report.		25. The Participating groups may agree to request a report on any subject from the Forum. Such agreement to be reached by the process known as sufficient consensus detailed in paras. 27 and 28. The Forum itself, notwithstanding any Forum rule shall adopt such report by unanimity or sufficient consensus.	
17. It will also be open to the participants, acting solely by agreement and only at their instigation, and subject to the provisions set out in paragraph 22 below, to refer the matter to the forum for consideration, requesting a report.				
18. If, after the participants have considered any further proposals arising from one or more of the courses of action set out above, it appears to the Chairman that there is no unanimity on a particular point, the Chairman shall have the discretion to determine whether sufficient consensus, as defined in paragraph 21, exists to allow the negotiations to proceed.	39. If after the participants have considered any further proposals arising from one or more of the courses of action set out above, there is no unanimity on a particular point, the matter shall be determined on the basis of sufficient consensus as defined in paragraph 37.	14. If, after the participants have considered any further proposals arising from one or more of the courses of action set out above, it appears to the Chairman that there is no unanimity on a particular point, the Chairman shall have the discretion to determine whether sufficient consensus, as defined in paragraph 17, exists to allow the negotiations to proceed.		Alliance: 4. The widest possible agreement must be sought, within the context that it is the people of Northern Ireland who will finally, by referendum, decide on the acceptability or otherwise of proposals emerging from this process. Procedures must allow for the possibility of proposals emerging from the process which have sufficiently broad support to deserve being put to referendum even though they do not command the unanimous backing of all the groups taking part in the negotiations.
19. Where it does not prove possible to achieve either		15. Where it does not prove possible to achieve either	26. In the event of the forgoing provisions (para. 25), in any part	

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<p>respectively. With the exception of Strand One, both Governments must also endorse the particular proposition for it to be deemed to have achieved sufficient consensus.</p>		<p>nationalist communities; and, b) that the proposition commands the support of 7 parties.</p>		<p>of a majority on the unionist side and a majority on the nationalist side (again on the basis of votes cast in the May 30th election).</p> <p>NIWC:</p> <p>12. The Women's Coalition wants to see the enlargement of the concept of sufficient consensus by the addition of a second definition - i.e. that sufficient consensus should also mean the necessity to secure the agreement of a set number of parties.</p> <p>13. The Women's Coalition calls for sufficient consensus to be defined and applied differently at different levels of decision-making (Option 1); or for both definitions of sufficient consensus to be applied in combination at all levels (Option 2).</p> <p>14. Option 1. In every meeting and forum except in Plenary Session, sufficient consensus should mean sufficient consensus among the parties, with the operation of a high threshold of 7 or 8 parties. At Plenary level the voting strengths of the parties should be applied as per para. 21 of the Procedural Guidelines.</p> <p>15. Option 2. The application of sufficient consensus should mean the achievement of a combination, or double, sufficient consensus. To achieve sufficient consensus at every level and in every forum including Plenary</p>
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<p>unanimity or sufficient consensus to proceed, the Chairman will work, in consultation with the participating negotiating teams, to seek to remove obstacles to the reaching of agreement.</p>		<p>unanimity or sufficient consensus to proceed, the Chairman will work, in consultation with the participants, to seek to remove obstacles to the reaching of agreement.</p>	<p>of the negotiations process referred to in paragraph 28, failing to produce unanimity on the issue in dispute, the issue shall then be determined by sufficient consensus as defined I paragraphs 27 and 28. In the event that no consensus can be found then the Chairman, with the agreement of the Business Committee, may decide to move on to the next item on the agenda.</p>	
<p><u>Sufficient Consensus</u> 20. The rules for establishing sufficient consensus as described in paragraph 24 of the Ground Rules are set out in paragraph 21 below. In addition to Strands One and Two, sufficient consensus may also apply in committees and sub-committees of the Plenary, Strand One and Strand Two and in sub-committees of the Business Committee.</p>	<p>36. The rules for establishing sufficient consensus are set out in paragraph 37 below. In addition to Strands One and Two sufficient consensus may also apply in the Opening Plenary and the Business Committee. Sufficient consensus may also apply in committees and sub-committees of the Opening Plenary, Strand One and Strand Two and in sub-committees of the Business Committee.</p>	<p>16. The rules for establishing sufficient consensus are set out in paragraph 17 below. Sufficient consensus will apply in the Plenary. Sufficient consensus will also apply in committees and sub-committees of the Plenary and in sub-committees of the Business Committee.</p>	<p>28. Sufficient consensus shall apply to all decisions taken in Plenary Sessions, the Business Committee, and in Strand One, together with any of any committee or sub committee of the aforementioned. It will also be necessary in any decision to move to the next business on the agenda. For sufficient consensus to have been obtained, the agreement of H.M. Government is also required.</p>	<p>PUP: ...The definition of the terms 'Consensus and Agreement' should clearly be determined...</p>
<p>21. A particular proposition may be deemed to have sufficient consensus where the Chairman is satisfied, having regard to the political parties' voting strengths according to the percentage of the valid pole each received Northern Ireland-wide at the elections on 30 May 1996, that it is supported by parties which, taken together, obtained a clear majority of the valid poll and which between them represent a clear majority in both the unionist and nationalist communities in Northern Ireland</p>	<p>37. A particular proposition may be deemed to have sufficient consensus where it gains the support of participating delegations whose voting strengths at the elections held on 30 May 1996 show that they have the support of at least 75% of the valid poll.</p>	<p>17. A particular proposition may be deemed to have sufficient consensus where the Chairman is satisfied both that a) having regard to the political parties' voting strengths according to the percentage of the valid pole each received Northern Ireland-wide at the elections on 30 May 1996, that it is supported by parties which, taken together, clearly obtained a vote exceeding a threshold of 66% of the valid poll, therefore indicating broad acceptability in both unionist and</p>	<p>27. A proposition will be deemed to have sufficient consensus when supported by participating parties which shall have obtained a clear majority of the valid votes cast in the Northern Ireland Forum elections of 30th May 1996, and which between then represent majorities of the Unionist and Nationalist sections of the people of Northern Ireland.</p>	<p>Alliance: The measure of agreement necessary before such a step could be taken would have to be such as to indicate significant support across the community. An appropriate measure would be that 'sufficient consensus' could be considered to exist when a proposition had the support of a distinct majority of those delegations taking part (weighted in proportion to their share of the overall vote in the May 30th election) and also had the support</p>

				Session a threshold of voting strength and a threshold of parties should be attained; for example a percentage of the valid poll and the agreement of 7 or 8 parties.
<u>Reference to the Forum</u> 22. The negotiating teams in any format of the negotiations, acting solely by agreement and on the formal proposal of a participant in that format, may direct the relevant Chairman of the format in question to request the members of the forum, through the Secretary of State, to consider, investigate it discuss a specified subject and to submit a report on that subject to the negotiating teams within a specified period. Any such report from the forum may only be formally taken under notice by the negotiating teams if it has consensus support in the forum according with the forum's rules of procedure.	34. The negotiating teams in any format of the negotiations, by agreement and on the formal proposal of a participant in that format, may direct the relevant Chairman of the format in question to request the members of the forum, through the Secretary of State, to consider, investigate it discuss a specified subject and to submit a report on that subject to the negotiating teams within a specified period. Any such report from the forum may only be formally taken under notice by the negotiating teams if it has consensus support in the forum according with the forum's rules of procedure. The forum may from time to time submit a report on subjects it believes would be of value to the negotiations. Such reports will only formally be lodged with the agreement of the Business Committee.		<u>Referral of Issues to the Forum</u> 29. Negotiating teams may by agreement direct the relevant Chairman of the format in question to request a report from the Forum, provided that it does not contravene the rules of procedure of the Forum. (See also para. 25).	
<u>Liaison Arrangements with the Irish Government in Relation to Strand One</u> 23. The British Government, as Chairman of Strand One, will keep the Irish Government informed of the progress achieved in Strand One, through liaison arrangements agreed between the	<u>Liaison Arrangements with the Irish Republic's Government in Relation to Strand One</u> 40. At a meeting of the Business Committee, Her Majesty's Government as Chair of Strand One, will provide the Irish Republic's Government with an agreed statement of progress			

two Governments following consultation with the political parties.	achieved in Strand One.			
<u>Meetings Between the Governments and the Political Parties in Relation to Strand Three</u> 24. As set out in paragraph 21 of the Ground Rules for substantive all-party negotiations, negotiations on Strand Three issues will be between the two Governments. However, with a view to providing a meaningful role for the political parties, the two Governments will, during the course of their negotiations: - ensure regular meetings at which the political parties will be briefed and, as appropriate, consulted on progress in the negotiations, and at which they would be able to put forward their views on Strand Three issues under discussion; -meet the political parties at their request for further discussion of Strand Three issues.	<u>Meeting of Her Majesty's Government and the Irish Republic's Government with the Participating Delegations in Relation to Strand Three</u> 41. With a view to providing a meaningful role for the political parties, Her Majesty's Government and the Government of the Irish Republic will, during the course of their negotiations: - ensure that at the Business Committee the participating Delegations will be briefed and, as appropriate, consulted on the progress in the negotiations, and at which they would be able to put forward their views on Strand Three issues under discussion.		<u>Liaison Arrangements with H.M. Government in Relation to Strand Three</u> 30. H.M. Government will keep the participating delegations informed of the progress achieved in Strand Three through liaison arrangements agreed by the Business Committee.	
25. To this end, the two Governments will convene regular meetings involving up to three members of the negotiating team of each political party. Such meetings will be co-chaired by the two Governments. The two Governments will also meet negotiating teams at their request, either separately or together.	42. To this end, Her Majesty's Government and the Government of the Irish Republic will convene regular meetings involving up to three members of the negotiating team of each political party. Such meetings will be co-chaired. Her Majesty's Government and the Government of the Irish Republic will also meet negotiating teams at their request, either separately or together.			

26. It will be open to the parties to submit their own views, either orally or in writing both on issues under discussion in Strand Three or on any other issues appropriate to Strand Three which the parties may wish to raise. Any response that may be given by the two Government will be given jointly.	43. It will be open to the parties to submit their own views, either orally or in writing both on issues under discussion in Strand Three or on any other issues appropriate to Strand Three which the parties may wish to raise. Any response that may be given by Her Majesty's Government and the Government of the Irish Republic will be given jointly.		31. Participating Delegations may submit their own views on any issue relevant to Strand Three. Both Governments will respond jointly to any such input.	
27. The outcome of the Strand Three issues will be considered by all the participants alongside the outcome of the other elements of the negotiations as a whole.	44. The outcome of the Strand Three issues will be considered by all the participants alongside the outcome of the other elements of the negotiations as a whole.		32. The proposals emerging from Strand Three will be considered by all the participating delegations, in the same manner as proposals emerging from Strands One and Two.	
<u>Records of Meetings</u> 28. Records of formal meetings will be prepared by note-takers under the general direction of the Chairman of the format within which the meeting takes place. A draft record of each formal meeting will be circulated as soon as possible to the negotiating team of each Government and political party participating in the meeting and will be subject to their approval at the next meeting in that format, or earlier if appropriate.	30. An agreed record of proceedings will be maintained under the general direction of the Chairperson and circulated only to Delegations participating in the meeting. Approval of the records of meetings involving all participating Delegations will be a matter for the Business Committee. <u>Records of Meetings</u> 45. Records of formal meetings will be prepared by note-takers under the general direction of the Chairman of the format within which the meeting takes place. A draft record of each formal meeting will be circulated as soon as possible to the negotiating team of each Government and political party participating in the meeting and will be subject to		<u>Records and Minutes</u> 34. A minute of proceedings will be circulated to participating delegates only by the Chairman and the Business Committee shall be responsible for the approval or all such minutes.	

	their approval at the next meeting in that format, or earlier if possible.			
29. The British Government will provide a team of civil servants responsible for taking the record of formal Strand One meetings. The two Governments will provide a pool of civil servants responsible for taking the record of formal meetings in other formats. The Chairman of the format in question shall appoint note-takers for each meeting from among the officials nominated by the two Governments.			33. H.M. Government will provide a team of civil servants for the purpose of taking the record of all Plenary Sessions, the Business Committees, Strand One and Strand Two meetings, and any committees or sub-committees established within these formats. Note taking arrangements for meetings falling outside the above shall be at the discretion of the relevant Chairman.	
30. The participants in any meeting may, with the agreement of the Chairman of the format concerned, agree to depart from the arrangements set out in paragraph 28 and 29.				
			<u>Alteration of Rules of Procedure</u> 35. These procedural guidelines shall only be amended by a unanimous vote of all participating Delegations.	
			<u>Timing of Negotiations</u> 36. Any meeting of the negotiations shall take place only on Mondays, Tuesdays and Wednesdays.	
				NIWC: 18. The Women's Coalition requests that in the spirit of Para 7 of the Scenario of the Opening Plenary when it refers to "representatives of the two governments and of the political parties", a flexible interpretation

				of the word representative should be applied. On occasion it should mean elected representatives in the case of final decision-making fora such as the Plenary Sessions. On occasion at lower level discussions it should mean representative of the party to allow the participation of party alternates with the appropriate skill ad expertise. (Relates to Scenario doc., para. 7).
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