

**Secretary of State for Northern Ireland**  
***Claim for Party Allowance and Research Grant***

- ★ please read the guidance notes overleaf before completing this form
- ★ please return completed form to the Administration Office, Room B3.4 (telephone ext. (5)22089 or (5)22075)
- ★ please complete in CAPITAL letters

**Party Allowance**

I wish to claim \_\_\_\_\_ days (at £300 per day) Party Allowance for attendance at the Negotiations for week ending Friday \_\_\_\_\_ 1996.

I confirm our Party attended Negotiations on the following dates: \_\_\_\_\_  
\_\_\_\_\_

**Research Grants**

I wish to claim £\_\_\_\_\_ Research Grant on behalf of \_\_\_\_\_ Party to cover quarter ending June 1996, September 1996, December 1996, March 1997 (delete as appropriate).

**Name of Expert / s involved**

1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

**Brief outline of research undertaken** (please indicate whether this related to Negotiations or Forum - \*delete as appropriate)

1 \_\_\_\_\_ (\*Negotiations / Forum)

2 \_\_\_\_\_ (\*Negotiations / Forum)

3 \_\_\_\_\_ (\*Negotiations / Forum)

***This section to be completed by Party Leader, Secretary or other officer authorised to claim on behalf of the Party***

Name \_\_\_\_\_

Position in Party \_\_\_\_\_

Address for Payable Order \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

***For official use***

Supplier no. \_\_\_\_\_ Claim period from \_\_\_\_\_ to \_\_\_\_\_ Payment amount £ \_\_\_\_\_

Amount in words \_\_\_\_\_

Prepared by \_\_\_\_\_ Date \_\_\_\_\_

Checked by \_\_\_\_\_ Date \_\_\_\_\_

Authorised by \_\_\_\_\_ Date \_\_\_\_\_

Authoriser's code \_\_\_\_\_

Additional PO message: Party Allowance / Research Grant for the period from \_\_\_\_\_ to \_\_\_\_\_

Authorisation stamp

Account code											

Amount Dr	
£	
£	
£	
£	

Amount Cr	
£	
£	
£	
£	

***For Accounts use***

Date received \_\_\_\_\_ Input by \_\_\_\_\_ Voucher no \_\_\_\_\_

Input date \_\_\_\_\_ Payable Order no \_\_\_\_\_