

# NORTHERN IRELAND OFFICE

**CONFIDENTIAL**

FILE BEGINS

ENDS

FILE NO

NORTHERN IRELAND OFFICE

File Reference No. 9963/37/1996  
 Cost Centre 0604  
 Division of Creation 85 SIL  
 Division Responsible 06 IPL  
 Type STANDARD IDR (DEFAULT)  
 Classification CONFIDENTIAL  
 Privacy Markings NO

Title ANGLO IRISH INTERGOVERNMENTAL CONFERENCE

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DECLASSIFIED

DECLASSIFIED

Subject

Date of Registration 13/08/1996  
 Date 1st Paper 24/05/1996

Date Last Paper 23/7/1996

Other References



SEND TO

DATE

SEND TO

DATE

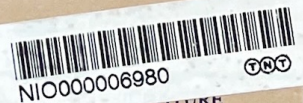
SEND TO

DATE

T. HAYES I.P.L. 13/8/96  
 PA RMU 6/3/97  
 RIR Human Rights  
 and Equality Unit 10/8/05  
 PA/RMRT 16/8/2005

**THIS FILE IS CLOSED**  
**A Continuation file has**  
**been opened**  
**(No. 9963/38/1996)**

**CJ4 / 12527**



DISPOSAL DIRECTIONS

RMU USE ONLY  
 REVIEW DUE

REVIEW

DECISION

D

SIGNATURE

GRADE

Please consider file for review  
 on or earlier than review due

1ST

2ND

SC

Security classification considered.

**CONFIDENTIAL**



# THIS FILE IS CLOSED

ONLY ADD PAPERS THAT ARE DATED  
BETWEEN THE FIRST AND LAST  
DOCUMENT ON THIS FILE PROVIDING IT  
DOES NOT EXCEED THE ONE INCH  
THICK RULE

A Continuation File has/~~has~~  
~~not~~ been opened

(No 9963/38/1996. )

Signature

Btwe

Date

13/8/1996

Northern Ireland Office Registry/  
Records Management Unit



# Section 5 RETURNING FILES TO THE RMU

## 5.1 RMU 8 - File Return Action Sheet

This form is filed on the left side of the file and should be used to tell the RMU the reason for return of the file (older files do not have this form).

FILE RETURN ACTION SHEET	
<ul style="list-style-type: none"><li>● Keep this form on the left side of the file</li><li>● Use it to show what action is needed when the file is returned to the Records Management Unit</li></ul>	
To: RMU:	
This file should be: <i>(Tick the box(es) that apply)</i>	
<input type="checkbox"/> closed and returned	<input type="checkbox"/> closed and put away
<input type="checkbox"/> *destroyed now	<input checked="" type="checkbox"/> put away
<i>please tick one of the following boxes to show what should happen next (if appropriate)</i>	
<input type="checkbox"/> The Cost Centre No is: _____	
<input type="checkbox"/> *First Review not required, destroy on _____ (date)	
*Authority of HEO necessary, see Section 8 of RMU Handbook	
<input type="checkbox"/> Bring forward on _____ (date)	
(up to one year ahead)	
Amend as follows:	
<input type="checkbox"/> date of first document _____ last document _____	
<input type="checkbox"/> change classification to: _____	
<input type="checkbox"/> amend title to read _____	
_____	
_____	
_____	
<input type="checkbox"/> return file after amendment	
Name (CAPITALS please) <u>ROSEMARY POOLEY</u>	
Division <u>RIR</u>	Branch _____ Date <u>16/8/2005</u>
RMU action completed _____	Date _____
RMU 8	